



BOARD MEETING MINUTES

September 19, 2023, Temple Grandin Equine Center, Denver, CO

Roll Call: Charles Cannizzaro, Janet Gunn, Richard Carr, Mike Hachtel, Kristy Starnes, Denton DeBuhr, Lori Bucholz, Kevin Dukes, Phil Harris, Kelly McDowall, Stephanie Lynn, Nicole Barnes (staff), Bill Kaven (staff), Sue Ellen Kaven (staff)

Regular Business

President's Message – presented by Cannizzaro

Minutes May meeting - Motion to approve as presented Gunn, second Carr – approved as presented*

Report of the Association – presented by Lynn, review of membership, show approvals being received late/reduction in horse shows/facility availability/inclusion of different breeds

Financial report Association - presented by Tidwell – overview of each class, interest income increased to date, change in HJ other shows income, update on Gurnee building – additional marketing, breaking relatively even*

Motion to approve as presented DeBuhr, second Starnes – approved as presented

Financial report Foundation – no action

Financial report NOHSA – no action

Reports

Investment Report – presented by Harris, investments income approx. \$60,000 to date – financial advisor willing to meet, equities are not gain or loss until sold

Foundation – written report included

NOHSA Report – presented by Lynn, changes to qualification requirements, stalls increased approx. 60, entries increase 100, NOHSA BOD to change bylaws to be full subsidiary of NSBA, discussion of expansion NOHSA shows (WEC)

Yearling Sale – presented by Kaven – review of averages, sale committee to review procedures/online options, review moving dates earlier in the week, number of sold horses decreased, potentially less quality stock, work to get people to the sale/preview

Youth – written report included

Unfinished Business

Bylaw Review second presentation* - presented by Bucholz

Motion to revise Section 4 from 4 members to 10 members shall constitute a quorum Harris, second Dukes – approved:

Section 4. Ten (10) Four (4) members shall constitute a quorum at any meeting of the Board of Directors. A majority of such quorum may decide any business that comes before this meeting. The Board of Directors reserves the right to move to a closed executive session at any Board meeting excusing all non-voting members from the meeting.

Motion to approved the remaining amendments as presented – approved

Alliance Pilot Program - Amateur Lesson Giver – no action

New Business

NSBA World Championship Show Review – presented by Barnes/Lynn, review preliminary income/entries/payout figures

General Discussion:

McDowall – ability to enroll older horses? Rake trail warm up more often

Cannizzaro – ground: increase equipment/material, staffing? Need extra dirt?

Gunn – clean up finalist ribbons/dismissal of finalists

Starnes – increase pay for judges \$1000 per day or \$10,000 in total

Hachtel – dirt can improve outside (prepare for weather) outdoor arena by pavilion, increase rotation (keeping judges grouped together)?

Bucholz – drug and confirmation testing? AQHA/FEI “fit to compete” – review suspension rules: recommendation if suspended for animal welfare, not allowed on the grounds

re: judge selection, recommendation made to send a survey to NSBA judges – self evaluation, other breed cards, shows judged

Lease Rule Change Proposal* - presented by S. Kaven

Leased horses are eligible to show in NSBA events. NSBA will accept leases ~~that are recorded and approved with their appropriate NSBA REA, provided the lease is also recorded with NSBA and~~ as long as the following criteria are met:

- a) The completed NSBA Lease Authorization form and \$45 fee is received prior to competition.
- b) The horse holds a current registration with NSBA.
- c) All appropriate lease paperwork must be received in the NSBA office prior to competition. A \$35 fee and a copy of the lease authorization is due with the completed NSBA Lease Authorization Form. Current NSBA membership is required for both The lessee and the owner as listed on the breed registration papers are both current NSBA members.

Only one lease per horse will be recognized at one time. During the term of the lease, only the lessee ~~(and those related to the lessee)~~ and their immediate family (see Rule 64b) may show the horse in NSBA Non Pro, Amateur and/or Youth/Junior events. All leases expire on December 31 of the year submitted and must be renewed annually to remain in effect. A lease submitted after December 1 will expire December 31 of the following year. During the term of the lease, all NSBA issued incentive fund money will be paid to the recorded owner. During the term of the lease, any money won by the horse at NSBA stand-alone events, including the NSBA World Championship Show, will be paid to the lessee and earnings recorded to the rider. If the lease is terminated before the recorded lease expiration date, a \$500 termination fee must be paid. NSBA will not record changes in ownership of the leased horse during the term of the lease until the lease is terminated and the \$500 termination fee is paid.

International youth members (excluding Canada) may exhibit a non-owned, non-leased horse in youth division classes.

Motion to approve lease rule with the exclusion re: international youth members (strike thru) Gunn, second Tidwell – approved

Novice Rule Change Proposal* - presented by Barnes

75. Novice Non Pro, Amateur & Novice

In Novice Amateur or Novice Youth classes, the horse must be ridden by a Non Pro, Amateur or Youth card holder and ownership must follow NSBA rules. Eligibility for Novice classes are as follows:

1. All Novice riders who hold a breed card with eligible novice status as of January 1 of the current show year in the event (Western Pleasure, Hunter Under Saddle, Trail, Western Riding, Showmanship At Halter, Western Horsemanship, Hunt Seat Equitation, Working Hunter, Hunter Hack, Equitation Over Fences, Jumping, Ranch) are eligible for the Novice class if both of the following conditions are also met:

- a. The Novice rider has not won a world or reserve world title ~~or national or reserve national title~~ in the event in any equine breed association.
- b. The Novice rider has not earned more than \$2,500 in Non Pro earnings in the event.

2. All Novice riders who do not hold a breed card with novice status as of January 1 of the current show year in the event are eligible for the Novice class if the following conditions are met:

- a. The Novice rider has not earned more than 25 points in the event cumulative across breeds and divisions.
- b. The Non Pro rider has not won a world or reserve world title ~~or national or reserve national title~~ in the event in any equine breed association.
- c. The Non Pro rider has not earned more than \$2,500 in Non Pro earnings in the event.
- d. The Novice rider has completed and submitted a NSBA Novice Non Pro Declaration Form.

Motion to approve as presented Gunn, second Dukes – approved as presented

Equipment Rule Change Proposal* - presented by B. Kaven

134. All artificial appliances, including but not limited to nasal strips or nose nets (exception jumpers Rule 257 i.1) c.(5)), belly bands, boots, wraps and bandages are prohibited,. In the case of inclement weather competition management may permit the use of bell boots.

Motion to approve as presented McDowall, second Dukes – approved as presented

GENERAL DISCUSSION:

Request WS judges to self rank disciplines

Discussion of “specialized” rail/LL judges/pattern – judges committee review

Motion to adjourn Harris, second Dukes. Meeting adjourn 2:10 pm

Revised Bylaws Attached

**BYLAWS OF THE
NATIONAL SNAFFLE BIT
ASSOCIATION, INC.**

**ARTICLE I
Name and Statement of Purpose**

Section 1. This corporation shall be known as the National Snaffle Bit Association, Inc. (hereinafter referred to as the association or NSBA)

Section 2. The purpose of the National Snaffle Bit Association, Inc., is to define, promote and improve the quality of the show horse; to promote exhibits, events, contests expositions and shows; to promote the training of show horses; to promote interest in showing horses. ~~among the younger horsemen,~~ to use and to encourage the use of the standard rules for holding and judging contests of the show horse so as to encourage the development and betterment of this type of horse through a system of awards, using income from membership, programs etc. of the association ~~from entry fees, gate receipts, and donations~~ to meet the necessary expenses of this Association.

**ARTICLE II
Members**

Section 1. There will be one class of LIFETIME membership and each lifetime member will have one vote. The vote of lifetime members will not be transferable by proxies or otherwise. There will be one class of REGULAR membership and each regular member will have one vote. The vote of regular members will not be transferable by proxies or otherwise. There will be one class of YOUTH membership. Youth members shall be for those persons eighteen (18) years of age and under on January 1 of the current year. YOUTH members will have all rights and privileges of LIFETIME and REGULAR members, except the right to vote. A non-voting HONORARY membership may be bestowed on any person or business at the discretion of the Board of Directors. All persons, firms, partnerships, ranches, farms and organizations interested in the philosophy and ideals of the Association may become members.

Section 2. Each LIFETIME member, REGULAR member and YOUTH member shall pay ~~these dues as that from time to time shall be determined by the Board of Directors. Said Annual~~ dues shall become due and payable on January 1 of each year and shall be delinquent ~~by that date in February 1.~~ Members failing to pay the annual dues ~~by such date in February 1,~~ shall be considered delinquent and will forfeit all rights and privileges of participation in any activities of the Association. Each member shall receive an annual membership card upon payment of his/her dues and such membership card shall be non-transferable. The membership card shall be in the form prescribed by the Board of Directors and each member, by accepting the membership card, shall be deemed to have agreed to comply with all provisions of the Bylaws and other rules and regulations of the Association.

**ARTICLE III
Membership Meetings**

Section 1. The annual meeting of the membership of ~~the~~ Association shall be held at a place and date determined by the Board of Directors. This shall be published in the National Snaffle Bit Association newsletter or other such generally circulated publications. No less than a 30 day notice must be given for annual membership meeting.

Section 2. Special meetings of the membership may be called by a majority of the Board of Directors or by the President and shall be called by the Board of Directors if the Executive Director receives written, dated and signed demands for a special meeting, describing the purpose for which it is to be held, from no less than ten (10) percent of the voting members of the Association. Notice of the time and place of the holding of any such special meeting of the membership shall be sent by regular mail or email to all members at the address indicated in the Association records at least thirty (30) days prior to such meeting.

Section 3. The members present shall constitute a quorum for any meeting of the members providing there are no less than 13 members present. ~~The number of voting members of the Association required to constitute a quorum to conduct business in any meeting shall be as determined from time to time by the Board of Directors.~~

**ARTICLE IV
Officers**

Section 1. The officers of this Association shall consist of a President, President-Elect, 2 Vice Presidents, Secretary, and Treasurer. The officers, except the President, shall be elected at the annual meeting of the Association and shall serve until the close of the next annual meeting or until their successors are duly elected or until they are replaced for cause by majority vote of the Board of Directors.

Section 2. The **President** shall preside at all meetings of the Association and at the meeting of the Board of Directors. He/She shall appoint all committees and committee chairmen. The President, during his/her term of office, may create certain positions, including but not limited to Parliamentarian and Historian, that he/she may deem necessary to advise the office of President or the Board of Directors. Said appointments will run concurrently with his/her term as President. She/he shall perform such duties and exercise such other powers as are usually incident to such office. The President is an ex-officio member of all committees.

Section 3. The **President Elect** shall perform the duties of the President whenever the President is absent from any meeting.

Section 4. First Vice President and Second Vice President shall have such duties and responsibilities as assigned by the President or Board of Directors

Section 5. The **Secretary** shall keep and safeguard a complete and accurate record of all proceedings of the Association, its Board of Directors and standing committee. ~~He/She shall have possession of their records, attend to the proper publication of all reports, conduct official correspondence, attest documents, and perform such other duties as are usual to such office or as may be required by this Association. The secretary shall also issue notice on call to the Board of Directors and members, keep the membership roll, issue membership cards, and conduct, supervise, count and record the balloting of all elections. The Secretary shall attend all meetings of the Board of Directors and maintain the official minutes.~~

Section 6. The **Treasurer** shall attend all meetings of the Board of Directors and maintain the official records of the association, ~~shall have custody of all monies of the Association and shall keep regular books of accounts. He/She shall oversee the disbursement of the funds of the Association in Payment of just demands against the Association, taking proper vouchers for such disbursement. He/She shall render to the annual meeting of the Association, the Executive Committee, and Board of Directors, Finance Committee, from time to time as may be required of him/her, an accounting of all his/her transactions as Treasurer and of the financial condition of the association. A surety bond will be provided for the Treasurer, the premium of which will be paid out of Association's funds. Written financial statements for the calendar year shall be presented to the membership at each annual meeting. The Treasurer shall Chair the Finance and Audit Committees and consults with the Executive Director and President to ensure that all financial reports to the Board, filings, and the annual audit are completed in a timely fashion.~~

Section 7. Executive Committee shall consist of the President, President-Elect, Immediate Past President, First and Second Vice Presidents of the Association. This committee will serve as the base for the hearing committee for all disciplinary actions and would also serve as a planning committee to allow for a smoother flow of business and goals between incoming and outgoing Presidents. Recommendations from the Executive Committee will be brought before the Board of Directors for final review and approval.

No member, or immediate family member, shall serve on the NSBA executive committee while also serving concurrently on the executive leadership of an alliance association.

Section 8. Executive Director. The Executive Director is the chief operating officer of NSBA, and pursuant to the direction of the Board of Directors, shall implement the actions, decisions and directions of the Board of Directors and Executive Committee; shall manage NSBA's physical facilities and personnel. The Executive Director shall be the custodian for the safekeeping of all documents and records of NSBA and authority of such. She/He shall collect all monies due the NSBA and report to the Treasurer and Board of Directors. ~~turn the records over to the Treasurer.~~ She/He shall be the ex-officio secretary of all standing committees appointed by the President. She/He shall make a report of his/her office to the Board of Directors when demanded and to the annual membership meeting, and shall perform such other duties as may be prescribed by the Board of Directors from time to time.

ARTICLE V

Board of Directors

Section 1. The management of the affairs, property, business and control of policy is vested in the Board of Directors.

Section 2. The Board of Directors of this Association shall consist of the current officers, all Past Presidents, and twelve (12) additional members appointed by the President and confirmed by a majority of the current officers. The twelve (12) additional members will have revolving terms rotating in 3 sets of 3 year cycles.

Section 3. The Board of Directors will meet annually prior to the annual membership meeting to conduct business deemed necessary for the Association. Other meetings of the Board of Directors may be called by the President or five (5) members of said Board of Directors on at least one (1) month prior to written notice delivered by regular mail or electronic means ~~facsimile~~.

Section 4. ~~Ten (10) Four (4)~~ members shall constitute a quorum at any meeting of the Board of Directors. A majority of such quorum may decide any business that comes before this meeting. The Board of Directors reserves the right to move to a closed executive session at any Board meeting excusing all non-voting members from the meeting.

Section 5. Each member of the Board of Directors including all Past Presidents shall accept the responsibility of attending all meetings. In the event that a member fails to attend two (2) consecutive meetings, such member shall be removed from the Board of Directors.

Section 6. Any vacancy on the Board of Directors shall be filled by the President and confirmed by a majority of the current officers.

Section 7. "Vote by mail ~~or facsimile~~ or electronic mail" procedure may be used by the Board of Directors when requested by a member. A copy of the statement or motion from the Association shall be sent to each member and with "approval" or "disapproval" written and signed by the member. It must be returned to the Association office within five business (5) days. The results of the voting will be tabulated and reported to the members within five business (5) days.

a) The results of voting, when properly conducted, shall have the same force and as effect though resulting from a Board

of Directors meeting.

Section 8. The President shall vote only in the event of a tie vote of those members voting.

Section 9. Indemnification: NSBA shall indemnify and hold harmless any officer, director, director at large, employee, their personal representatives and heirs, against reasonable legal expenses, judgment, and expenses of settlement which NSBA previously approves, actually and reasonably incurred in connection with an actual or threatened legal proceeding. If such person acted legally, in good faith and was duly authorized to act on behalf of NSBA in the transaction from which legal liability arose which was official NSBA business (except in relation to matters as to which she/he shall have been guilty of negligence or misconduct in respect to the matter in which indemnity is sought). To preserve this right of indemnity, such litigation, whereupon NSBA shall have the right to direct defense thereof, including, but not limited to, selection of counsel, and direction of settlement negotiations.

ARTICLE VI Rules and Regulations

Section 1. From time to time the Board of Directors shall establish rules and regulations for the presentation and judging of the National Snaffle Bit Association events. The rules and regulations so adopted shall be changed, modified or repealed only by a two-thirds (2/3) vote of the Board of Directors.

Section 2. Any changes in rules or regulations adopted during any year will be effective on January 1 of the following year, or at an earlier date should it appear imperative for the well being of the Association. Membership will be notified of any rule or regulation changes prior to their implementation.

Section 3. Any proposed changes in rules or regulations proposed from the floor of any annual meeting must be considered and voted upon by the newly elected Board of Directors at the next convened Board of Directors meeting ~~within fifteen (15) business days after said annual meeting and~~ If adopted by the Board, the rule will be effective on January 1 of the following year, or at an earlier date should it appear imperative to the wellbeing of the Association. Membership will be notified of any rule or regulation changes prior to their implementation.

Section 4. Any charges of infraction of the rules and regulations of this Association shall be registered in writing, signed, and filed with the Association's Executive Director of the National Snaffle Bit Association who will investigate said charge and make subsequent recommendation for the handling of such matter to the Executive Committee for review and/or hearing.

Section 5. Each NSBA approved judge shall receive a current, complete set of Bylaws and Rules and Regulations each year. The current official handbook is available online at www.nsba.com.

Section 6. Show management will receive one (1) current, complete set of Bylaws and Rules and Regulations provided to them by the National Snaffle Bit Association.

ARTICLE VII Elections

Section 1. Prior to the annual membership meeting each year, the Nominating Committee, made up of the current President, President Elect, and Past Presidents, shall recommend a person for each office to be elected. The Nominating Committee shall report its findings to the members at the annual meeting. Nominations shall also be received from the floor at the annual membership meeting. Nominees must have served for no less than two years on the Board of Directors.

Section 2. Any lifetime or regular member in good standing of the Association may vote at the annual meeting of the officers to be elected.

ARTICLE VIII Amendments

Section 1. Suggestions for repeal, modification or amendment of the Bylaws may be made by two-thirds (2/3) vote of all lifetime and regular members in good standing present and voting. Such changes may be adopted by two-third (2/3) vote of the Board of Directors at any regular or special called meeting of the Board of Directors.

Section 2. Bylaws may also be changed or amended by two-thirds (2/3) vote of the Board of Directors at two (2) consecutive meetings provided that such proposed changes be published ~~in~~ by the National Snaffle Bit Association on the NSBA website ~~newsletter~~ thirty (30) days prior to the second of the two (2) consecutive meeting whereafter lifetime and regular members in good standing of the Association may express written opinion of the proposed changes to Secretary of the Association who shall inform the Committee of such objections. The Board of Directors shall consider these objections in its decision to ratify or further modify or amend such Bylaw changes as voted upon at the second of such two (2) consecutive meetings. Such changes and amendments to the Bylaws so voted by the Board of Directors shall become effective on January 1 of the following year.